

Carroll County Board of Canvassers
 300 S Center Street, Robert Moton Building, Gymnasium, Westminster, MD 21157

July 29, 2022 – Mail-in Ballot Canvass for an In-Person Election with Precincts
 Minutes – Final Canvass Day

ATTENDEES

Board of Canvassers

Name	Position	Party
Griffith Manahan	Chairman	Republican
John Woodley	Secretary	Republican
Carol Coley	Member	Democrat
Samuel Foster	Member	Democrat
Harvey Tegeler	Member	Republican
Jay Gullo	LBE Attorney	

LBE Staff (in person):

Name	Position
Katherine Berry	Election Director
Erin Perrone	Deputy Director
Jennifer Bartholow	Election Program Supervisor
Olivia Smith	Election Program Assistant
Isaac Nogueron	Election Program Assistant
Kimberly Bullock-Jones	Election Program Supervisor
Eduardo DeLima	Election Program IT Specialist
Ian "Riley" Meyers	Election Program IT Specialist
Grant Procopio	Contingent Staff
Andrew Mombay	Contingent Staff
Kaitlyn Evans	Contingent Staff
Flematu Fofana	Contingent Staff

Public

Name	Organization (if applicable)
Sallie Taylor	
Katherine Adelaide	
Carmen Amedori	
Jim Kunz	
Tom Gordon	
Richard Collins	

All canvassing teams, duplicating team members, and ballot scanner operating team members in attendance are listed under the Canvass Participants section below.

Carroll County Board of Canvassers
300 S Center Street, Robert Moton Building, Gymnasium, Westminster, MD 21157

July 29, 2022 – Mail-in Ballot Canvass for an In-Person Election with Precincts
Minutes – Final Canvass Day

DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers began at 10 am on Friday, July 29, 2022 at the Robert Moton Building, Gymnasium, at 300 S Center Street, Westminster, MD 21157. There was a quorum of the Board of Canvassers in-person, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

CONFIRMATION OF OATH

Heather DeWees, the Clerk of the Court for Carroll County, administered and recorded the oath of each member of the Board of Canvassers on Wednesday, June 15, 2022 during the regular meeting of the Carroll County Board of Elections.

ANNOUNCEMENT OF OFFICERS

At its meeting on Tuesday, June 19, 2022, the Board of Canvassers elected Mr. Manahan as Chairman of the Board of Canvassers and Mr. Woodley as Secretary.

PUBLIC NOTICE OF CANVASS

Ms. Berry noted that public notice of the mail-in ballot canvass was provided and that the notice was provided by email notice to the Republican and Democratic Central Committees, the State Board of Elections, on our website and social media accounts.

VERIFICATION OF BALLOT SCANNERS

Ms. Berry presented documents to the Board of Canvassers showing that the ballot scanners being used in the canvass successfully passed Logic and Accuracy Testing on Monday, July 5, 2022. Ms. Berry reported that the memory cards created for this canvass were placed in the ballot scanners and sealed. Ms. Berry provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Ms. Berry noted the Ballot Scanner Serial Numbers and Seal Numbers from the Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass.

Ms. Jones and Mr. DeLima verified that the seals on the ballot scanners were intact and recorded the ballot scanner's serial number and seal number on the Scanning Unit Opening Integrity Report. Ms. Jones and Mr. DeLima noted that the ballot scanners' serial numbers and seal numbers from Logic and Accuracy Testing matched the ballot scanners' serial numbers and seal numbers before the canvass began.

The Board of Canvassers confirmed that the counts on the ballot scanners were zero. Ms. Perrone posted one copy of the Zero Report from the ballot scanners at the entrance of the

July 29, 2022 – Mail-in Ballot Canvass for an In-Person Election with Precincts
Minutes – Final Canvass Day

canvass room. Ms. Jones and Mr. DeLima printed a second copy of the Zero Report, which remained attached to the ballot scanners. The Chairman, Mr. Manahan and Secretary, Mr. Woodley of the Board of Canvassers signed the Zero Report attached to the ballot scanners. Ms. Berry also confirmed that the ballot boxes were empty.

A copy of the *Scanning Unit Opening Integrity Report* is attached to the minutes.

CANVASS OF BALLOTS

Overview of Canvass Process

Mr. Manahan explained the rules concerning public observation of the canvass. Mr. Manahan provided an overview of the canvassing process and noted that the rules were posted in the canvass room. Ballots are distributed to the ballot processing canvassing teams in batches. Each canvassing team reviews the envelope first to determine whether it was timely received.

For timely received ballots, each canvassing team determines whether the voter signed the oath. After verifying that the oath is signed, each canvassing team opens the envelopes. With the envelope face down, each canvassing team removes the ballot, taking care that the envelope stays face down. After removing all of the ballots in the batch, the ballot envelopes are set aside. Each canvassing team reviews the ballots for compliance and tabulating acceptability.

Ballots that were marked using the online ballot marking wizard are duplicated and verified by a bi-partisan ballot duplication team. Canvassing teams may use a ballot marking device or manually duplicate the online ballot onto a standard ballot. The canvassing teams compare the two ballots to ensure that the duplicated ballot matches the ballot returned by the voter.

Ballots that are untimely or are otherwise not in compliance are placed in a plain envelope, with the canvassing team's number, or other information identifying the canvassing team to which the ballot belongs, and the reason(s) for the referral written on the envelope. The envelope with the ballots inside is referred to the Board of Canvassers for later review.

Mr. Manahan explained the process to provide information to the Board of Canvassers or challenge a decision of the Board.

Canvass Participants

The ballot processing, duplicating, and scanner operating canvassers are listed in the table.

Team Number	Canvasser #1	Party	Canvasser #2	Party
1	Susan Whitcomb	Unaffiliated	Norma Bair	Republican
2	Tracey Beavan	Democrat	Paula Stonesifer	Republican

July 29, 2022 – Mail-in Ballot Canvass for an In-Person Election with Precincts
 Minutes – Final Canvass Day

3	Michelle Moreau	Democrat	Sharon Glass	Republican
4	Anna Boblitz	Democrat	Estelle Frederick	Republican
5	Robert Boblitz	Democrat	Rick Wills	Republican
6	Marcia Heyman	Democrat	Marilyn Sawaya	Republican
7	Stacey Jones	Democrat	Funmi Adejo	Republican
8	Precious Morrison	Democrat	Donna Schott	Republican
9	Taylor Button	Democrat	Danielle Unglesbee	Republican

Canvassing of Ballots

Board of Canvassers' Decision Meeting: Friday, July 29, 2022

The Board of Canvassers convened at **10:00AM** to review ballots that were referred from the canvassers.

Member	Action	Description
Carol Coley	Motion - Initiated	Made a motion to accept and approve the opening and tabulation of the ballots.
Harvey Tegeler	Motion - Seconded	Seconded the motion.
BOARD VOTE	Motion - Passed	5 - 0

The Board of Canvassers ruled on whether to accept or reject the referred ballots. Please see **Appendix-A** for detailed information of ballot decision results.

Board Action

Mr. Tegeler made a motion to forward the finalized draft letter prepared by Ms. Berry of the findings regarding double voters and the candidacy in question to the Office of the Carroll County State's Attorney for investigation. Ms. Coley seconded, and the motion passed unanimously.

Printing Canvass Results

After scanning all accepted mail-in ballots, Ms. Jones and Mr. DeLima locked the ballot scanners and printed an Election Results Report. Ms. Berry confirmed that the number of accepted ballots equaled the number of ballots counted by the ballot scanners.

Election Director/Staff	Action	Description
Katherine Berry	Voting Results Report	Signed report and attached it to the Zero Report
Ballot Count Explanation: The manual ballot and scanned counts were equivalent.		

A copy of the *Scanning Unit Closing Integrity Report* is attached to the minutes.

July 29, 2022 – Mail-in Ballot Canvass for an In-Person Election with Precincts
Minutes – Final Canvass Day

The Board of Canvassers adjourned the day-3 canvassing session at **12:45PM.**

Member	Action	Description
Harvey Tegeler	Motion - Initiated	Made a motion to accept and approve the opening and tabulation of the ballots.
Sam Foster	Motion - Seconded	Seconded the motion.
BOARD VOTE	Motion - Passed	5 - 0

Canvassing Results

Mail-In-Ballot II Canvass Statistics	Number of Ballots
Total Ballots Presented	1227
Accepted Ballots	1158
Rejected Ballots	69

VERIFICATION OF VOTE COUNT

Ms. Berry explained that staff conducted several post-election verifications and audits performed. Staff manually added the Voting Results Reports from each ballot scanner in the precincts previously randomly selected by the local board of elections and compared the manually added totals with the totals produced by the election database for those precincts. Ms. Berry confirmed that all of the numbers matched.

Ms. Berry presented the Board of Canvassers with the verification results, and the Board of Canvassers reviewed the results. Mr. Woodley made a motion to accept the verification results. Ms. Coley seconded the motion, and the motion passed unanimously.

POST ELECTION AUDITS

Ms. Berry explained that post-election audits were performed on the polling places of certain randomly selected precincts, and on select mail-in and provisional ballots.

Ms. Berry explained that for the polling places, in the randomly selected precincts and any polling place where the difference between the number of voters that checked in to vote and ballots cast is five or more, that staff compared the number of signed voter authority cards for each ballot scanner against the number of ballots cast. The assigned staff and Election Director confirmed that all of the numbers matched.

Ms. Berry explained that staff reviewed a sample of accepted mail-in ballots to determine if the ballot was timely received. Staff also reviewed a sample of rejected mail-in ballots to determine if the ballot was untimely received or was rejected for another valid reason. Ms. Berry confirmed that all of the numbers matched.

July 29, 2022 – Mail-in Ballot Canvass for an In-Person Election with Precincts
Minutes – Final Canvass Day

Ms. Berry explained that a sample of accepted provisional ballots were reviewed to determine whether the provisional voter was registered to vote at the time of the election, voted the ballot for the precinct in which the voter resides, and all other applicable criteria were met. A sample of partially accepted provisional ballots was also reviewed to confirm that a voter was registered to vote at the time of the election, did not vote the ballot for the precinct in which the voter resides, and all other applicable criteria were met. Staff also reviewed a sample of rejected provisional ballots to confirm that the voter was not registered to vote at the time of the election or the voter's ballot was rejected for another valid reason. Ms. Berry confirmed that all of the numbers matched.

Ms. Berry explained that all ballot images from early voting, election day, and all mail-in ballots canvassed and tabulated prior to election day were sent to a third-party for re-tabulation. The vendor produces reports comparing precinct-level results from voting system against the precinct-level results from the re-tabulation, and these reports show any differences between the two sets of results. Ms. Berry showed the reports and confirmed that any differences between the two sets of results were less than 0.5%, the threshold for additional auditing.

CERTIFICATION OF ELECTION RESULTS

Ms. Berry explained that the post-election verifications and audits had no discrepancies and presented the Board of Canvassers with the election results. The Board of Canvassers reviewed the election results.

Ms. Coley made a motion to certify the results of the 2022 Gubernatorial Primary Election. Mr. Tegeler seconded the motion, and the motion passed unanimously. The President and Secretary were authorized to sign the canvass sheets.

NEXT BOARD OF CANVASSERS' MEETING

If additional ballots are received, the Board of Canvassers will convene after the next meeting of local board of elections. The next meeting is scheduled for Wednesday, August 17, 2022 at 10 am at the Robert Moton Room, 300 S Center Street, Westminster, MD 21157.

ADJOURNMENT

The meeting was adjourned at 1:00pm.